



OFFICER ELIGIBILITY AND POSITION DESCRIPTIONS

In order to be an eligible candidate for a State office position, a candidate must be a member in good standing. Members in good standing will have their membership paid prior to the deadline of December 31, 2024 (the controlling time is that of sending, not that of receiving).

A candidate for President must have served a full term as an elected State officer.

The term of office for all officers shall be one year or until their successor is elected, except the Board of Director which shall be a three-year term.

PRESIDENT: Presides at all meeting of the Society including the House of Delegates. The President is chairman of the Executive Committee and appoints a Parliamentarian and Historian for the term of office. The President conducts all business on behalf of the State Society unless delegated to another Executive Board member.

VICE-PRESIDENT: Assists the President throughout the year and presides meetings in the absence of the President. Keeps current on all State matters and succeeds to the office of President in case of vacancy for the unexpired term.

SECRETARY: Keeps minutes of all meetings and submits a copy to the President within thirty days. Preserves all important documents.

TREASURER: Is custodian of all money, securities and valuable papers of the Society. Pays all authorized Society obligations by check, which is countersigned by the President. Has records available for audit at request of Executive Board and is a member of Budget and Finance committee.

BOARD OF DIRECTOR (one of three members): Elected initially for a three-year term and is a member of the Executive Board. Board of Directors are responsible for speaker assignment/approval for annual State convention and assists State officers as needed.

All nominee forms must be finalized and returned by March 4, 2025.

Please use the link below to complete the form

[Officer Nominee Form 2025-2026](#)

SUBMISSION DEADLINE: MARCH 4, 2025